

POLICY MANUAL

SOUTH CAROLINA LIONS
MULTIPLE DISTRICT 32

revised 032996
approved by 1995-96 Council

GENERAL POLICIES OF STATE COUNCIL MD32

ANNOUNCEMENTS IN PALMETTO LION

In order to avoid duplicating announcements of statewide interest in each District's column in the PALMETTO LION, all such announcements will be listed in one special column. This is to be coordinated between the Council Chairman, State Secretary-Treasurer and Executive Director. (11796)

FINANCIAL STATEMENTS

The State Treasurer shall prepare a quarterly Financial Statement for all state funds. (011796)(011796)

GIFTS FOR DISTRICT GOVERNORS-ELECT

A print of the Carolina Wren by Anne Worsham Richardson shall be the official gift from the Multiple District for the District Governors Elect at each International Convention except as provided elsewhere in this manual. (022082) (1987-88 **State Council waived this policy to give funds to LCIF to recognize DG's Elect**) Reaffirmed Policy (073088)(011796)

INVITED GUESTS AT MID-WINTER RALLIES

The current District Governors, the State Secretary-Treasurer, the Presidents of SCL, Inc., the Executive Directors of SCL, Inc., all Past International Directors that reside in MD32, the Lion introducing the guest speaker, and any S.C. Lion Candidate -for International Office shall be invited to attend all sub-District Mid-Winter Rallies as guest of the sub-district. The invitation shall include the spouse or guest of these designated invitees. (110479) 022080 073088) 011796)

S.C. LION OF THE YEAR & S.C. LIONS HALL OF FAME

No individual Lion may be nominated for the South Carolina Lion of the Year and for induction into the South Carolina Lions Hall of Fame during the same year. (072-393) (011796)

STATE CONVENTION ACTIVITIES AND FUNCTIONS

All activities and functions to be conducted at the State Convention by any individual Lion, Lions Club, District, South Carolina Lions Inc., South Carolina Lions Eye Bank, Inc. or any other individual or organization must be presented to the State Council in writing for approval no later than the winter Council Meeting. Such activities and functions shall include but shall not be limited to exhibits, raffles, presentation of awards and meetings. Hospitality suites shall be excluded from this policy so long as they are not open during official convention functions. (072383)

STATE CONVENTION DINING/ENTERTAIN EXPENSES INTERNATIONAL GUEST

Dining and entertaining expenses for the International Guest at the State Convention shall be paid from the State Convention Fund as follows:

1. Complimentary tickets for all meal functions shall be provided the guest and his wife.
2. When appropriate the State Council and the current International Director or the most Immediate Past International Director available and their wives shall have either a luncheon or dinner with the guest and his wife.
3. All meals covered in 1 and 2 above, for the guest and the current International Director or the most Immediate Past International Director available and their wives.
4. Entertaining expenses incurred by the current International Director or the most Immediate Past International Director available and the guest with prior approval of the State Council.
5. The State Convention Committee shall use its discretion as to whether to pay for the guest's room or to use a complimentary room, if provided by the hotel.
(111983)(11796)

STATE CONVENTION GENERAL CHAIRMAN - RECOGNITION OF

A suitable engraved plaque shall be presented at the State Convention Banquet to the State Convention Chairman in recognition of his service to the Multiple District. (022082)
(11796)

STATE CONVENTION REPORTS AND STATE CONVENTION MINUTES

In order to reduce the cost of printing State Convention Minutes, the following page limitations will apply:

Index	1
Section Dividers	3
Blanks	5
PDG Banquet	2 (one will be the program)
District Reports:	
Cover Page	1
DG's Report	4
Financial Report	1
Audit Comm. Rep.	1/2
Nominations & Elections	1/2
General Session	
Committee Reports:	
Activities	1
Constitution/By-Laws	no limit
Credentials	1/2
Extension	1
Prior year Int. Conv.	1
Current yr. Int. Conv.	1
Leo Clubs	1
Lioness Clubs	1

Membership Dev.	1
Resolutions	2
Rules	1
State Convention	1/2
State Secretary	4
SCLEB President	2
SCL, Inc President	2
Youth	1
Awards Luncheon	2 (one will be the program)
Convention Banquet	2 (one will be the program)
Key Member Breakfast	1 (program)
Necrology Service	2 (one will be the program)
Financial Statement-State	
Convention Comm.	1
Convention Report to Lions Int.	3

No limitations were placed on reports in section for SCL, INC, SCLSCF OR SCLEB. However, these bodies will be asked to keep their written reports as brief as possible.
(011781) (020781) (011796)

STATE CONVENTION SEATING ARRANGEMENT FOR BEAD TABLES

Head table seating at the various State Convention functions shall be as follows:

Past District Governors Banquet/Luncheon

Chairman, Board of Past District Governors
Vice Chairman, Board of Past District Governors
Secretary, Board of Past District Governors
Special Guests from Lions International
South Carolina International Director/or Immediate Past
International Director
State Secretary-Treasurer

Awards Luncheon

Upper Table:

District Governors
Special Guest from Lions International
South Carolina International Director/or Past Int. Dir.
Council Chairman

Special Reserved Tables:

General Convention Chairman
Exec. Dir. SCL & Eve Ban] %
President, SCL, INC
President, SCLEB
President, SCLSCF
PID's
DGE's
VDGE's

Convention Banquet

Upper Table:

District Governors
Special Guest from Lions international
South Carolina International Director/or Past Int. Dir.
Council Chairman

Special Reserved Tables:

General Convention Chairman
Exec. Dir. SCL & Eye Bank
President, SCL, INC
President, SCLEB
President, SCLSCF
PID's
DGE's
VDGE's

Key Member Breakfast

District Governor
Special Guest from Lions International
South Carolina International Director/or Immediate Past
International Director.

TRADING PINS FOR DISTRICT GOVERNORS - ELECT

The District Governors-Elect shall each be given 50 current year trading pins and the outgoing District Governors shall each be given 25 current year trading pins. The cost being charged to the International Convention Fund. (073088) (011796)

TRAVEL REIMBURSEMENT-CANDIDATE FOR INTERNAT19ML DIRECTOR AND CAMPAIGN MANAGER:

Reimbursement to a candidate for International Director and his campaign manager authorized by the State Council to attend an International Convention for the purpose of promoting the candidate for International Office shall not exceed the maximum allowed a District Governor-Elect of the State, by Lions International. Maximum stay shall not exceed seven (7) nights. No reimbursement shall be granted for the spouse of the campaign manager. Reimbursement for the spouse of the candidate shall be the same as that allowed District Governors-Elect of the State by Lions International. (071881) (111383) (011796)

TRAVEL REIMBURSEMENT - INTERNATIONAL CONVENTION COMMITTEE

Reimbursement to members of the International Convention Committee to attend two (2) meetings of the committee required under provisions of Article III, Section 2, State by-laws shall be limited to mileage and meals. Such reimbursement shall be consistent with that allowed the State Secretary-Treasurer.

The same reimbursement shall be allowed the Chairman and Vice Chairman of the committee when attending meetings of State Council. No reimbursement shall be granted to other committee members who attend the meeting of State Council.

Reimbursement to the Chairman to attend the International Convention shall not exceed the maximum allowed a District Governor-Elect of the State by Lions International. The reimbursement shall not exceed a maximum stay of seven (7) nights. No reimbursement shall be allowed for spouses. (071881) 111383) (011796)

TRAVEL REIMBURSEMENT - STATE SECRETARY'S TRAVEL

The State Secretary's reimbursable official travel shall be limited to State Council Meetings, State Conventions, International Conventions, USA Forums, Mid-Winter Rallies and other meetings when invited as State Secretary.

Reimbursement shall be as follows except as specified in the State

Constitution:

- Mileage: Same as Executive Director SCL, INC and S. C. Eye Bank.
- Lodging: Actual Expenses.
- Meals: \$18.00 per day except that meals at meetings and banquets shall be reimbursed for the full amount in excess of the following amounts:
 - Breakfast \$3.00
 - Lunch \$5.00
 - Dinner \$10.00

USA Forum State Council shall establish a maximum amount annually. (092279) (011796)

GUIDELINES FOR SELECTION OF THE STATE LION OF THE YEAR

The Immediate Past District Governor of each District in MD 32 shall constitute the S. C. State Lion of the Year Committee. The Chairman shall rotate by District, and present the plaque to the selected Lion during the State Convention Banquet. The State Secretary-Treasurer shall read the vita of the selected Lion and announce the name of the awardee.

**ATTACHED (Can only be changed by delegates in Convention.)
(State Convention 1979)**

GUIDELINES FOR SELECTION OF THE LION OF THE YEAR

1. The period of observation for this award be over an 18-month span which would end in January of each year. This would allow observations by two separate groups of club officers, as well as District officers.
2. That the immediate Past District Governors and Present District Governors not be eligible for consideration.
3. That the nominating letter or enclosures should be explicit in accomplishments over the 18 month period. Any nomination should be supportive to the Lion, detailing his present work that has made him outstanding in the minds of the ones making the nomination.
 - a. It is more than being a committee chairman, Cabinet member, but what did he accomplish. How many eye donors obtained? How many members did he obtain? What community service projects did he propose and lead? What were the benefits? His attendance record at the local Club level; District affairs, and International affairs, during this period, etc.
4. Past record in Lionism prior to the 18-months period under

consideration. Past offices held (local, District, State, International and dates of each) then a listing of outstanding accomplishments should be listed:

- a. List of awards received (Lionism) and dates.
 - b. Date joined Lionism (including all clubs to which he belonged).
 - c. Attendance record.
 - d. State Conventions attended.
 - e. International Conventions attended.
5. Current Civic & Religious activities - dates and length of service.
 6. Past Civic & Religious activities - dates and length of service.

The above guidelines recommended by the special committee consisting of:

Past District Governor Barney D. Jones, Chairman
Past District Governor Wilbert M. "Doc" Klett
Past District Governor B. Hicks Harwell, Jr.
Past District Governor John C. Bryant

ADOPTED BY DELEGATES 1979 MD 32 STATE CONVENTION

GUIDELINES FOR SELECTING INDUCTEES INTO THE SOUTH CAROLINA LIONS HALL OF FAME

There shall be one three-man S. C. Lions Hall of Fame Committee for each sub-district. The immediate Past District Governor shall designate one member for a three year term. The senior member of the committee shall serve as chairman.

The committee shall select one living and one deceased Lion from its sub-district in accordance with rules approved at the 1979 State Convention. The selection shall be made from nominations received from the clubs of the sub-district.

An announcement of the rules shall be placed in the October issue of the Palmetto Lion with notification that all nominations must be received by the chairman no later than January 31 of the following year.

The committee shall make its selections and report them to the Executive Director of the South Carolina Lions, Inc. for preparation of plaques not less than 30 days prior to the convening of the State Convention.

The presidents of the home clubs shall also be notified so that arrangements can be made to have the living member and a member of the family of the deceased member present at the State Convention to receive the plaques.

The respective sub-district committee chairman shall make the plaque presentations. The District Governor shall read the vita and announce to the assembly the names(s) of the inductees.

**ATTACHED. (Can only be changed by delegates in Convention)
(State Convention 1979)**

1. Any Lion, or any deceased Lion, to be proposed for induction

into the Hall of Fame shall have a minimum of ten years membership in a club in South Carolina.

2. It is not necessary for a candidate to have held a District, State, or Club office.
3. Any Lion in South Carolina may propose a candidate for the Lions Hall of Fame, but the proposal must be endorsed by the candidate's home club.
4. The proposal shall cover candidate's accomplishments in Lionism and include his civic and religious activities.
5. Selection of inductees into the Lions Hall of Fame shall be based primarily on contributions to Lionism.
6. Proposals of candidates not selected will be returned to the clubs submitting them, immediately after the State Convention. They may then be up-dated and submitted again at a later date.
7. The number to be elected each year shall be limited to one living and one deceased member from each of the four districts.
8. A Selection Committee from each district will be appointed to select the inductees into the Lions Hall of Fame for that district. This committee will have three members, with the senior member serving as chairman. Members will be appointed by the retiring District Governor of the district, shortly after the State Convention. Term of office will be three years. No committee member may serve for more than one term.
9. A plaque is to be presented to the ones so honored or to a member of the family. The presentation will take place at the State Convention.
10. A permanent book shall be placed in the Lions Building in a place designated as the South Carolina Lions Hall of Fame. The book shall contain a picture of the member along with detailed information of his service.

The above guidelines recommended by the special committee consisting of:

- Past District Governor Barney D. Jones, Chairman
- Past District Governor Wilbert M. "Doc" Klett
- Past District Governor B. Hicks Harwell, Jr.
- Past District Governor John C. Bryant

COUNCIL MINUTES DISTRIBUTION

Minutes of Multiple District 32 Council meetings to be distributed to all living PDG's within the Multiple District on a quarterly bases. This will help keep PDG's involved and active within the State. (101895)

PIN COMMITTEE

The 1995-96 Council of Governors past VDG Arthur Gregory's committees recommendation to keep present PIN POLICY, passed by 1994-95 Council, in place with the following added items:

- a) Beginning in 96-97 year, each District have cabinet appointed Chairperson.
- b) District 32A would have first Chairman and rotate as outlined in the Polices and Procedures manual
- c) Council meets with the new Chairman and other appointees "ONE TIME" (Aug. '96). Instruct them to write a "MARKETING POLICY" to be returned to the Council for approval, then publish. (021096)

rescinded items below this line

RESCINDED ITEMS

ATTENDANCE AT COUNCIL MEETINGS

Attendance at the morning portion of all regular meetings of the State Council shall be limited to members of Council only. The meeting shall be open to invited guests and visitors after lunch. All Past International Directors shall be invited by letter to attend each council meeting. A notice shall be place in the PALMETTO LION the prior to a regular meeting inviting any interested Lions to attend. (092279) (RESCINDED BY 1984-85 COUNCIL)

GIFTS FOR DISTRICT GOVERNORS-ELECT

In the years International *Conventions* are held outside the United States, no gifts shall be given to District Governors-Elect. (110479) (RESCINDED BY 1987-88 COUNCIL)

INTERNATIONAL REPRESENTATIVE GUEST AT STATE CONVENTION

The expenses incurred by Lion Marshall Matheny in the State Convention shall be paid from State Convention Fund. This is in recognition of Lion Matheny's work in South Carolina. (041578) (RESCINDED BY 1982-83 COUNCIL)

STATE CONVENTION BADGE

The official badge for all State Conventions will be similar to the badge used by the 1979 State Convention. (See Attached) (022881) (RESCINDED BY 1982-83 COUNCIL)

TRADING PIN FOR DISTRICT GOVERNORS-ELECT

Each District Governor-Elect shall be given 100 South Carolina Trading Pins and the cost being charged to the International Convention Fund. (111277) (RESCINDED BY 1982-83 COUNCIL)

TRADING PIN FOR DISTRICT GOVERNORS-ELECT

The District Governors-Elect for 1983-84 shall be given 75 1983 trading pins. *Beginning 1984* the District Governors-Elect shall be given 75 pins and the outgoing Governors shall be given 25 pins. (022683) (RESCINDED BY 1988-89 COUNCIL)

PIN COMMITTEE

The Pin Traders Committee will consist of one member of each district appointed by the District Governor for a 4 year term. The Chairman of this committee will rotate off each year. He will be replaced by the next committee member in alphabetical order according to districts.

The duties of the Pin Traders Committee will be to accept designs from the Lions throughout the state and decide which design would be the best pin for the year. This would be done before the state convention and the design presented at the convention. (This would be the pins for the following year.) The state council will approve design, number of pins ordered, cost and selling price.

The pin would be produced and be ready in time for the incoming district governors to have pins to take on their official visits to clubs and other events.

Pin Locations - the major part of the pins will be kept at the Lions Building in Columbia, SC. Each committee member will have a supply of pins to sell in his district and at all district activities.

The Committee Chairman will be responsible for having a supply of pins at the state convention and for the International Convention.

Each committee member and Executive Director of SCLSCA will turn over all Moneys and an inventory list of all pins in his possession to the Committee Chairman once a quarter. The Committee Chairman will turn over all monies and an inventory list of all pins to the State Secretary once a quarter. The Executive Director of SCLSCA will also turn over monies will also turn over monies and an inventory list of all pins to the State Secretary once a quarter.

The State Secretary will make a report on monies and pins at each scheduled council meeting.

Policy established 1/10/90 to be effective with 1990-91 Lions year. (011090)

COUNCIL MINUTES DISTRIBUTION

Minutes of Multiple District 32 Council meetings to be distributed to: State Council members, Lions Clubs International, International Director Residing in MD 32, all MD 32 Past International Directors and Lieutenant Governors. (071489)

LEADERSHIP DEVELOPMENT

Multiple District 32 Leadership Development includes Train the Trainer with the Train the Trainer designee assisting the Leadership Development Chairman. (071489)